

SPIFFY · BLUE LABEL

Commercial division of Spiffy Window Cleaning

VENDOR PACKET

Vendor Packet

Compliance & onboarding dossier for procurement and vendor management systems

PREPARED FOR

Procurement / vendor management

DATE ISSUED

November 29, 2026

REFERENCE

SBL-VP-November292026

Spiffy Blue Label · 604-830-1312 · commercial@spiffybluelabel.com · 2015 Main Street, Vancouver, BC V5T 3C2

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Vendor Packet

Compliance & onboarding dossier for procurement and vendor management systems

This packet is generated on demand so its contents are always current as of the date below. It is intended for vendor pre-qualification, AP setup, and procurement system upload.
Validity note: broker-issued and third-party documents (certificate of insurance, WorkSafeBC clearance letter) are issued directly on request and reflect status as at the date of issue; this packet summarises current, standing facts.

Company information

- Trade name: Spiffy Blue Label — commercial division of Spiffy Window Cleaning
- Operating territory: Metro Vancouver, British Columbia, Canada
- Legal entity name, GST/BN and incorporation number: provided on request for vendor setup
- Business phone: 604-830-1312 · commercial@spiffybluelabel.com
- Office: 2015 Main Street, Vancouver, BC V5T 3C2

Insurance (Certificate of Insurance)

- Commercial general liability: $5,000,000 per occurrence
- Non-owned automobile and contractor's equipment coverage in force
- Broker-issued certificate naming your entity as certificate holder / additional insured: request via spiffybluelabel.com/certificates
- Current policy declarations page: provided on request

WorkSafeBC clearance

- Registered with WorkSafeBC and in good standing
- Current clearance letter issued directly from WorkSafeBC on request, reflecting status as at the date of issue
- Clearance letters can be requested at spiffybluelabel.com/certificates

WHMIS & safety data sheets

- WHMIS training current for all field staff
- Safety data sheets (SDS) maintained for every product used on site
- Binder of current SDS sheets for a specific site: provided on request

Safe work procedures & fall-protection plan

- Written fall-protection plan and site-specific rescue plan for every suspended and rope-access project
- Daily field-level hazard assessments completed and retained

- Roof anchor certification confirmed in writing before any suspended work is mobilised
- Full written safe work procedures document: provided on request

Certifications

- Technicians certified for the access method used on site (rope access, swing stage, boom lift, etc.)
- Individual certification records and expiry dates: provided on request
- Manufacturer / equipment inspection records: provided on request

Key personnel

- Named account contact assigned at contract award
- Site supervisor and crew lead names for an awarded contract: provided on request
- Emergency after-hours contact: provided on request

Vendor / tax forms

- Canadian vendor setup form (W-9 equivalent) with GST/BN and remittance details: provided on request
- Direct deposit / EFT enrolment form: provided on request
- Void cheque or bank letter for AP setup: provided on request

Banking & remittance contact

- Remittance and accounts-receivable contact: commercial@spiffybluelabel.com
- Banking details for EFT setup: provided on request through the vendor setup form

References

- Comparable Metro Vancouver commercial and strata references with contact details: provided on request via spiffybluelabel.com/rfp

Requesting documents not included above

Anything marked 'provided on request' is supplied directly by our office — email commercial@spiffybluelabel.com or use the certificate request form at spiffybluelabel.com/certificates. Nothing in this packet is invented or estimated.

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